

# GREAT HINTON PARISH COUNCIL

Minutes of the ordinary parish council meeting held on Thursday 13<sup>th</sup> November 2025, in the Village Hall,  
Great Hinton at 7.00pm.

**Present:** Councillors C. Saunders (chair), M. Winterburn (vice-chair), A. Keith, S. Mehse, A. Kwasnicki.

**Absent:** None.

**In attendance:** T. Hicks (Clerk).

## Minute No.

### 25-26/55 Recording and filming of the meetings

There were no members of the public in attendance, therefore this was not necessary.

### 25-26/56 Apologies

No apologies.

### 25-26/57 Declarations of Interest

No declarations of interest were received.

### 25-26/58 Minutes of the previous meeting

The minutes of the parish council meeting held on 11<sup>th</sup> September 2025 were considered and UNANIMOUSLY APPROVED.

### 25-26/59 Reports

25-26/59.1 There were no announcements by the chair.

25-26/59.2 There was no update from Wiltshire Councillor Griffin.

25-26/59.3 The clerk updated the meeting regarding an employment matter and that she has received notification of a road closure on A350 at Stoney Gutter from 25.11.2025 to 27.11.2025 between 19.00 and 06.00. For more information see <https://one.network/?tmi=GB40205023>.

25-26/59.4 The council noted the external meetings calendar. Cllr. Winterburn offered to update this and the clerk to send the document in word.

### 25-26/60 Public Participation

25-26/60.1 There were no members of the public to address the council.

25-26/60.2 Members updated the meeting that they had received the following matters from residents:-

25-26/60.2a A query regarding rolling out of high-speed internet by BT Openreach. It was UNANIMOUSLY RESOLVED to ACTION: Cllrs. Mehse and Winterburn to investigate and to answer the resident via the clerk.

25-26/60.2b A query regarding hedge clippings left in the road . It was UNANIMOUSLY RESOLVED to ACTION: Cllr. Mehse investigate and to reply.

25-26/60.2c A query from a resident regarding electric fences bordering GHIN33. It was UNANIMOUSLY RESOLVED to ACTION: Cllr. Kwasnicki to approach landowner to either put a covering on the electric fence or move it away from the hedge.

25-26/60.2d A query from a resident regarding the increase of slippery moss on the slabs around the phone kiosk. It was UNNIMOULSY RESOLVED to ACTION: Cllr. Mehse to request the parish steward attends to this area on a regular basis.

- 25-26/61 **Planning Matters to discuss:**  
 25-26/61.1 The council received the update on the planning schedule.  
 25-26/61.2 The council noted there were no further planning applications.
- 25-26/62 **Maintenance to include items as below:**  
 25-26/62.1 Cllr. Mehzen updated the meeting with recent parish steward jobs. It was UNANIMOULSY RESOLVED to ACTION: Cllr. Mehzen to update the website regarding parish steward jobs and what the council can ask the steward to carry out, to keep residents informed.
- 25-26/63 **Highways, Footpaths & Speeding**  
 The council discussed the following points and it was UNANIMOULSY AGREED to ACTION:-  
 25-26/63.1 Clerk to start an action plan for accountability of outstanding matters.  
 25-26/63.2 Stiles in the village that are too high. Cllr. Kwasnicki to approach the landowner to make more accessible.  
 25-26/63.3 Cllr. Kwasnicki to speak to the landowner of the field along the bridleway to attend to the overhanging trees.  
 25-26/63.4 All cllrs. to report the dangerous bridleway entrance by 9 Cold Harbour on to the main road. Clerk to ask Cllr. Griffin for advice.  
 25-26/63.5 Cllr. Winterburn had attended the recent LHFIG meeting and would bring the parish contributions matter up again after 6 months when the issue can be readdressed.  
 25-26/63.6 Cllr. Winterburn updated the meeting that the two requested 20mph roundels had been approved by Wiltshire Council and would be installed shortly near Peppercorn Orchard and the Memorial Hall.  
 25-26/63.7 After discussion, it was RESOLVED (by a vote of 4 propose and 1 abstain) to ACTION: the clerk to apply for a traffic survey to investigate the opportunity to install a SID in the village.
- 25-26/64 **Defibrillator**  
 The clerk updated the meeting and after discussion it was UNANIMOULSY RESOLVED to ACTION: Clerk to apply for grant funding for a new defibrillator at Peppercorn Orchard.
- 25-26/65 **Finance**  
 25-26/65.1 **Payments for Approval:** All APPROVED UNANIMOUSLY.  
 25-26/65.1a Clerk's Salary November & December.  
 25-26/65.1b Clerk's PAYE paid via Direct Debit.  
 25-26/65.1c Clerk's expenses.  
 25-26/65.1d P. Bryant for website hosting Nov 24 to Oct 25 - £256.58.  
 25-26/65.1e TEEC new website and emails £673.20.
- 25-26/65.2 S. Burke T/a Willow Services for grounds - £648. Approved. The council also UNANIMOUSLY APPROVED the quote received from Willow Services for grounds maintenance for 2026.
- 25-26/65.3 Council noted that the South Western Ambulance Charity had requested a grant towards their latest fundraising appeal. The council UNANIMOUSLY AGREED to donate £50 to their fund.
- 25-26/65.4 **Monthly Management Accounts**  
 Council received and APPROVED UNANIMOUSLY the monthly financial report and bank

reconciliations. Cllr. Saunders signed the bank reconciliation and bank statements.

**25-26/65.5 Budget and Precept 2026-27**

Council reviewed and discussed second draft of the proposed budget for 2026-27. It was UNANIMOUSLY RESOLVED to adopt the budget and for the clerk to apply to Wiltshire Council for the agreed precept of £6528.

**25-26/66 Memorial Hall**

Cllr. Winterburn updated the meeting regarding the proposed request for WiFi in the Memorial Hall and that it was mentioned at the committee's last meeting. Carry forward.

**25-26/67 Governance**

**25-26/67.1** The council discussed their long term plan . It was agreed that communications would play a large part in the success of any plan. Therefore the council UNANIMOUSLY AGREED to ACTION:

**25-26/67.1a** Cllrs. and clerk to prepare a newsletter and a call for residents to be part of a GDPR compliant email list within a Christmas Card. This would enable residents to receive updates from the GHPC, not just those on social media.

**25-26/67.1b** To bring to the next meeting ideas for a village questionnaire so S137 spend can be properly planned for to meet the needs of residents.

**25-26/67.1c** Clerk to investigate if the GHPC minutes could be included in the Steeple Ashton Newsletter.

**25-26/67.1d** To investigate and carry forward plans for an updated Emergency Plan.

**25-26/67.2** To discuss GDPR Residents list update. See 67.1a.

**25-26/67.3** To adopt Draft IT Policy as required in the SAPPP assertion 10 of the Practitioners Guide 2025. Due to time constraints within the meeting, it was agreed this matter will be carried forward.

**25-26/67.4** The meeting dates for 2026 were agreed, subject to Memorial Hall booking availability.

**25-26/67.5** To discuss adopting the NALC Civility & Respect Pledge for details: [Civility & Respect Pledge](#). Due to time constraints within the meeting, it was agreed this matter will be carried forward.

**25-26/68 Agenda Items for next meeting**

Council gave the clerk items to be added for the next meeting.

**25-26/69 Confirmation of date of next meeting:** Thursday 8<sup>th</sup> January 2026 at 7pm if available. **To close the meeting** - There being no further business, the meeting was closed at 9.45pm.

These minutes are subject to approval at the next council meeting.

Minutes prepared by the clerk.

15/11/2025